

TOWN OF HARVARD

MUNICIPAL BUILDING COMMITTEE



Meeting Minutes – Meeting # 39 – 22 March 2012, 7:00PM – 8:15PM, Town Hall Meeting Room

Attendees

Peter Jackson, Lou Russo, Doug Coots, Wade Holtzman, Chris Cutler

Ron Ricci, Keith Chevaralls

1. Approve minutes
The March 8 minutes were unanimously approved as amended on a Coots/Russo motion.
2. Last night FinCom voted unanimously to recommend Article 18. Pricing has not been defined at this point; exact pricing will be decided at the first BoS meeting in April. The \$79K for the stage will be excluded from the warrant article. Grants and rebates will be pursued, but the outlook is minimal. Is it possible to craft the warrant article with the understanding that grants or rebates can be taken out as we progress through the funding and detailed design process?
3. Coordination with Cable Committee
Cable is happy with their space in the Old Library. Their only need in Town Hall is a control booth and access to a meeting space. Cable is agreeable to using the stage area as studio. Cable doesn't have any money for rent or new equipment at this time (they run on a shoestring budget). Wiring could be run for future installation of permanent cameras and microphones.
4. Invoice Approval
No new DTI invoice to approve.

Lou expressed concern that LLB has not investigated the utilities of both buildings. They have a contractual obligation to address utilities (Section 12 6a thru 6g). Pete will follow up with Drayton and ask for a plan of pursuing these issues, including a list of town departments to contact.

LLB fixed price invoice

A Coots/Cutler motion to approve LLB Invoice #2 was unanimously approved.

5. Partitioning Upper Town Hall
Pete will ask Drayton to come back with partitions marked in the plan. Lou feels we also need to work on finding a product that will work in the space; if partitions are part of the plan, we need to provide a solution. Doug voiced his agreement; now is the time to come up with reality based scenarios.
6. Review of Cost Estimate for Hildreth House
Drayton has already applied Town Hall cost estimate comments to Hildreth. A close review, with Drayton in attendance, will be planned for the next meeting.
Statement of Intent stated that the Hildreth new addition will be privately funded (the town will pay for code compliance and historic preservation of old building). We should talk with COA – how much do they think they can raise?
7. Plans for ATM

League of Women Voters presentation went well. Pete used Drayton's basic presentation with morphing from existing to proposed. Pete suggested holding an open house at Town Hall and at Hildreth on Saturday, two weeks before ATM to help inform the community on the proposed plans. Pete will continue work on a handout; he will present it for a final review at the next meeting.

Co-chairs will present at ATM.

8. Agenda for next meeting
Thursday April 5, 7PM, place TBD.
LLB and DTI will be in attendance
Discussion of Hildreth cost estimate.

Meeting adjourned Coots/Holtzman motion.